



AN ROINN DLÍ AGUS CIRT AGUS COMHIONANNAIS
DEPARTMENT OF JUSTICE AND EQUALITY



ciste na
gcuntas díomhaoin
the dormant
accounts fund

Guidance Document 2017



What is the Dormant Accounts Fund?

The Dormant Accounts Fund is a scheme for the disbursement of unclaimed funds from accounts in credit institutions in Ireland. The fund is administered under the 2001 Dormant Accounts Act, together with the Unclaimed Life Assurance Policies Act 2003 and the Dormant Accounts (Amendment) Act 2012 and is under the statutory function of the Minister for Arts, Heritage, Regional, Rural and Gaeltacht Affairs.

Under the 2017 Dormant Account Action Plan, a total of €250,000 will be made available to projects aimed at victim support or awareness raising projects that address the needs of victims of human trafficking or persons vulnerable to human trafficking.

What type of projects will be funded?

The Anti-Human Trafficking Unit is now inviting applications for funding for two types of project:

Strand 1

Victim support projects that address the needs of victims of human trafficking or persons vulnerable to human trafficking;

Proposals for support projects, which must be innovative and additional to current measures, will be expected to address the personal and social development needs or the educational and training needs of the target group.

The maximum grant available under Strand 1 is €60,000.

Strand 2

Projects that raise awareness of the issue of trafficking in human beings

Proposals for awareness-raising projects will be expected to increase awareness of the indicators of trafficking among vulnerable groups or the public in general.

Projects that seek to build on existing research and that re-use previously developed resources to target new groups/regions will be welcomed.

The maximum grant available under Strand 2 is €10,000. Should an awareness-raising project have a national focus then consideration will be given to funding above €10,000, subject to the appropriate evaluation.

In appraising which projects are to be funded, the Department will aim to strike a balance between awareness raising and victim support projects. The Department will look favourably on applications:

- That demonstrate partnerships between organisations that are involved in supporting victims of trafficking or raising awareness of the crime of human trafficking;
- That have a focus on transferability whereby the approach and deliverables can be used by other organisations as good models of practice;

Who can apply?

Invitations are sought from service providers and organisations with a proven record in the provision of supports to, or engagement with this target group. Applications from organisations with a demonstrable capacity to engage other vulnerable population groups or communities are also welcome.

Applications for joint projects involving two or more partner organisations are permitted.

It is important to note that this funding is only available to non-government, voluntary, not-for-profit organisations based in the Republic of Ireland.

Please note that organisations may submit more than one application for funding, i.e. apply for funding under both the awareness raising category and the victim support category. In that case, separate application forms for each proposal must be submitted.

The Application Process

The application form for funding is made up of 5 parts. Sufficient detail must be provided on the application form to facilitate evaluation of the proposal. Supporting material that is relevant to the content of your proposal can be submitted with the application.

Completed application forms and supporting documentation should be returned via email to AHTU_Inbox@justice.ie and marked Dormant Account Funding Scheme 2017 in the subject line.

The closing time and date for receipt of completed applications is **6pm on Friday, 8 September 2017**.

The Evaluation Process

Each application submitted will be assessed as to its suitability based on the criteria outlined in the Dormant Accounts Disbursement Scheme 2017-2019¹. The number of grants to be awarded is dependent on the number and quality of the applications in the context of the available budget of the Scheme.

The evaluation criteria for project proposals is included in the Appendix. In order to be eligible for funding, applications are required to achieve at least 50% of the available marks under each criterion. As this is a competitive process, achieving the qualifying score is no guarantee of funding.

Conditions of the Scheme

Please note that the Department of Justice and Equality will not fund the following items under the Dormant Accounts Scheme 2017:

- Any recruitment of employees relating to the application;
- Normal overheads e.g. heating, electricity, rent;
- Projects which give rise to commercial activity or profit;
- Existing projects - projects for which a grant is being sought must not have commenced prior to approval;

Should an organisation seek to work with a State, non-State or international stakeholder as part of their project, the **stakeholder's agreement must be provided in writing with the application.**

All successful applicants will be issued with a funding agreement. This agreement will include a number of standard conditions and may include conditions that are specific to the application.

Key Dates

Call for proposals issued	Wednesday 02 August 2017
Application deadline	6pm Friday 08 September 2017
Appraisal of applications	Mid-September 2017
Notification of decisions	End of September 2017

Queries

All queries on the scheme should be sent by email to ahtu_inbox@justice.ie

¹ http://www.ahrrga.gov.ie/app/uploads/2017/05/disbursement_scheme_2017-2019.pdf

Evaluation Criteria for Project Proposals

Project proposals will be evaluated on the basis of the following criteria:

Demonstration of Need

Extent to which the applicant has demonstrated the need for the project

Content of project

The extent to which applicant has clearly described the key objectives and actions of the project; the overall change that the project will bring about and the number of people expected to benefit. Projects will also be assessed as to the transferability potential and the possible lasting impact of the project as well as complementarity with Government programmes.

Costs and Governance

The extent to which value for money of project has been considered and the clarity of the projected financial costs; the structures in place to manage the project as well as the incorporation of evaluative processes to measure outcomes/impact of the project.

Experience and Capacity

Applicants must demonstrate previous experience or capacity for implementing the proposed activities/services; the extent to which the project builds on existing research/resources to target new groups/regions. If the project involves a partner/partners, applicants must explain how they will be involved in the management and delivery of the project.

Weightings of the above criteria are as follows:

Demonstration of need	10
Content	30
Costs and governance	30
Experience and capacity	30
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Maximum	100

Checklist

Prior to submitting your application, please check you have:

- Completed all relevant sections of the Application Form []
- Enclosed a letter from Chairperson/Board (Section 5) []
- Noted all of the declarations in Section 5 []
- Agreement from project stakeholders (if applicable) []